

BOARD OF LIBRARY TRUSTEES AGENDA

April 26, 2016

7:00 PM

214 Lake Street

Shrewsbury MA

1. **In attendance:** Frank Stille, Clare O'Connor, Fran Whitney, Laurie Hogan, Ellen Dolan, Kevin McKenna, Beth Casavant, Nancy Gilbert; **Absent with notice:** Joan Barry, Jack Avis
2. **Approval of Minutes** –Mar 22, 2016 meeting - Motion to approve made by Frank Stille; 2nd Nancy Gilbert and unanimously approved.
3. **Approval of Library Director's Report** Motion to approve made Nancy Gilbert; by 2nd by Fran Whitney, and unanimously approved
4. **Financial & Legislative**
 - a. FY2016 YTD Report – Ellen reports that the library budget is on target for this point in the fiscal year.
 - b. FY2017 Budget Request Update – Mr. Morgado has not made further reductions to the FY17 library budget. The materials account is level funded at \$144,000, which is down from the high of \$155,000. A level funded materials budget will make it challenging to provide materials in the new building when demand is expected to rise by 30%. No requests for additional page, summer aids or part time hours were provided for in the budget. The House Ways and Means budget was released. The line item for library technology and resources, which funds a portion of our library's membership to CWMARS did not receive additional funding. The funds to make up this loss will need to come from other areas in our library budget. State aid to public libraries was increased by \$500,000, which is half of what was requested. The Senate still needs to take up the budget discussion and Ellen and the Trustee Board will be reaching out to Senator Moore. Representative Kane signed on to both of the amendments coming out of the House and the board is appreciative of her support.
 - c. 1st Quarter Trust Fund Report – Interest earned is up and down. There is a limit to how much can be used from trust funds in a given year and how the funds can be spent.
5. **Policy- nothing to report**
6. **Programs and Services**
 - a. Permission to sell books by MA-based authors was approved. The motion to approve was made by Nancy Gilbert, 2nd by Fran Whitney and unanimously approved.
 - o Anjali Mitter Duva, author of "Faint Promise of Rain"- program on Saturday, June 25th.
 - o Local author Ja-Nae Duane is an entrepreneur, co-author of The Startup Equation- June 16th
 - o The Power of the Educated Patient, Irene Drabkin- June 6th
7. **Facility**
 - a. Building Project Update – The walkways, landscaping and parking lot is being worked on. The furniture, fixture and equipment orders are established. The contractor is about 98% complete and still on target for the May 31st date for turning the building over to the Town. The Capital Campaign is currently at \$1.65 M. May 1st is the deadline to be listed on the donor wall by making a gift of \$5,000 or more. Laurie Hogan thanked the community on behalf of the Capital Campaign for their generosity in this effort.
8. **Personnel-** nothing to report

9. Friends

- a. Treasures from the Trunk event, a community yard sale, will be held this Saturday, April 30th in the parking lot of the Senior Center. This is another way that the community can be involved in the fundraising for the new building. The Friends of the Library are holding a small used book sale at the same time in addition to a large basket raffle thanks to the generous donations of local businesses. The baskets will be on display and tickets will be on sale, however winners will not be drawn until the summer reading kick off in June. The Foundation will continue to raise funds after the new building opens. If Treasures in the Trunk is a successful fundraiser it could become a yearly or bi-yearly event.

10. **Miscellaneous-** Request for Trustees to continue the tradition of funding the Summer Reading Program for children, teens and adults. Motion to approve \$1500 for the programs made by Fran Whitney; 2nd by Nancy Gilbert, unanimously approved. This money comes from the general purpose funds.

11. **Next Meeting:** May 24- Motion to adjourn made by Clare O'Connor, 2nd by Kevin McKenna, unanimously approved.

12. Related Documents:

- Librarian's report
- YTD Budget Report